

The following are the major revisions made to the publication Contract Terms Pub. 310.2 as Rev. June 2001. There are lesser, editorial changes scattered throughout.

- Updated all references to the GPO name change.
- Deleted all references to “telegrams or telegraphic bids”.
- Updated all references to the General Accountability Office.
- All metric measurements have been deleted.

Solicitation Provisions:

Added “Definition of Words and Terms”.

4. Amendments to Solicitations. Reference to the form has been deleted.
5. Submission of Bids. Clarified the clause was for “Bids” only. In addition, deleted (c) “telegraphic bids” and (d) Facsimile bids...will not be considered, as we now accept them in all cases.
Deleted the old “5. Telegraphic Bids”. Changed 5 to submission of bids from the original telegraphic bids.
Added 6. For Submission of Quotes.
7. Facsimile Bids. Added (g), (h), and (i).
8. Late Submissions, Modifications, and Withdrawals of Bids. (a)(2) added: “or, if an emergency or unanticipated event interrupts normal Government processes, as determined by the Government, so as to prevent submission of the bid at specified time; or”.
And in (d) of this clause added: “or the facsimile transmittal date and time on a Government calibrated facsimile machine.”
9. Late Submission, Modification, and Withdrawals of Proposals. Added “(or quotations as applicable)” in the heading.
(a)(2) added: “or, if an emergency or unanticipated event interrupts normal Government processes, as determined by the Government, so as to prevent submission of the bid at specified time; or”.
9. (a)(4) added “or quotation”.
9. (i) added for clarification.
12. Discounts. Changed all references of “IFB” to “solicitation”, this applies to small purchase procurements as well.
(b)(1) Paragraph was rewritten for clarification.
(b)(3) Last part of the sentence added for clarification.
13. Contract Award-Sealed Bid “(Invitation for Bid)” was added to the title.
14. Contract Award-Competitive Negotiation “(Request for Quotes/Request for Proposals)” was added to the title.
15. Certification of Independent Price Determination “(IFB)” was added to the title.
15(a) Deleted the reference to the form as it is obsolete.
18. Service of Protest. Updated Instruction reference to PPR.
19. Recovered Materials Program. (d)(3) Updated the Paper Products Recovered Materials Advisory Notice reference.
Page 8. First paragraph added. Language taken from the GPO Bid Form 910.
Representations and Certification language has been updated.
18. C-5 added (a) (1) (D) for clarification taken from the FAR.

Supplemental Specifications:

2. Quality. Added (e).
3. Packing. (l) Changed the last sentence to “The Government may, at its option, offer the contractor an opportunity and a reasonable time to correct; however, the Government may, at its option, repackage in accordance with the specifications and charge all costs to the contractor.” If time allows.
4. Labeling and Marking. Minor changes scatter throughout in order to match wording on updated GPO Form 905.
 - (f) Was updated to allow the Government, at its option, to correct a problem if the contractor failed to follow specifications without giving the contractor the opportunity to correct. If time allows.
5. Deliveries. (b) Has been added.
6. Shipping. (a) Updated Interstate Commerce Commission to Department of Transportation.
8. Palletizing. (d) Updated to allow the Government, at its option, to correct a problem if the contractor failed to follow specifications without giving the contractor the opportunity to correct. If time allows.
9. Imprints. Added language on where to find the GPO logo and the consequences for failure to include on the product.
10. Reproduction Media. Deleted all paragraphs containing films.
 - (b) Added the requirement for returning digital deliverables.
11. Certificate of Conformance. (a) Updated to indicate form is now online.
 - (b) Added to indicate that mailing costs are to be emailed to gpopostage@gpo.gov upon receipt from the post office for jobs using the GPO permit imprint.
13. Timework. Added “system timework” to this clause.
14. Removed the sublots for Forms.

Added (d) to require a copy of the certificate be furnished with their voucher.
15. General Requirements. Has been revised. Old (f).
17. Proofing Procedures. Revised.
18. Proofs. This section was deleted.

Page 11 Labeling and Marking Specifications label was deleted. This form is now online and referenced earlier in the document.

Contract Clauses:

Contractual Responsibility. Clarified the level of authorization our customer agencies have on the Simplified Purchase Agreement.

3. Workday. (c) Clarified the hours of the workday being at the point of contact.
5. Disputes. Was updated to match what we have been using in our solicitations and posted on gpo.gov.
6. Subcontracts. The term “presswork” was redefined as “printing” and included a similar description as what is in Title 44.
7. Government Furnished Property (GFP). Added information that the contractor is required to check furnished files prior to imaging.

8. Use of Government Furnished Property. Added “The Government has unlimited rights to all content first produced in the performance of a contract and to all final content delivered under a contract, unless a contractor has written permission from the Contracting Officer to assert copyright on the material.” This was to clarify that designers can not copyright their designs from content provided by the government.
9. Risk or Loss. Section was updated to include materials and content in any format. It also covers the protection of data transferred or stored electronically.
10. Return of Government Furnished Property. Added (d) regarding the return of digital deliverables. This is currently in all our specs that furnish digital media.
11. Quantity Variations. Several changes were made in this clause to clarify the authorization and possible impacts of any quantity variations.
12. Notice of Compliance Schedules. Combined language for DC and Regional office procedures.
 - (a)(2) Added to provide the tracking number when using overnight carriers.
 - (a)(4) Changed the period of time from “shipment has not been made” to “shipment will not be made”.
 - (b)(2) Number of days Contractors must notify the CO if more time is needed in the schedule changed from 10 calendar days to 5 calendar days.
13. Failure to Ship/Deliver Full Quantities. The following paragraph was added “If a packing list is not included with the shipment, or if there is a discrepancy between the packing list and carton labels, the quantity verified by the Government will be accepted as final and conclusive.”
16. Notice of Assistance Regarding Patent and Copyright Infringement. (c) The dollar limit was raised from \$25,000 to \$100,000.
19. Termination for the Convenience of the Government. (a) Second sentence was added to clarify the difference between a Termination for the Convenience and a Default.
 - (c) Changed all referenced from 3-month period to 90 days.
 - (g) Cost principles and procedures of Procurement Directive 306.2 was updated to Instruction 305.9.
 - (l) Last sentence: was updated to allow for records to be electronic reproductions instead of original records and documents.
20. Default. (e) First sentence was updated to take out old technology and processes.
 - (f) Second sentence deleted the word “manufacturing”.
21. Actual Damages. Intro added to align with Liquidated Damages. (a) Was reworded to read clearer. Added (c) to include lost or damaged Government furnished property to actual damages. This is in accordance with clause 9. Risk or Loss which states that the contractor is liable for any lost or damaged GFP.
 - (d) Added the requirement of submission, of a W-9 form in order to receive payment.
27. Federal, State, and Local Taxes. Definition for “local taxes” was added.
28. Payments made by GPO. This section described the mandatory method of EFT payments.
29. Assignment of Claims. The wording in this section has been updated.
31. Contract Work Hours and Safety Standards Act-Overtime Compensation. Updated statutory reference to (40 U.S.C. 3702-3705). Simplified the language.
33. Equal Opportunity. (7) Added the statutory reference. (8) Updated to align with updated language in the FAR. In (8) and (9) updated reference to Contracting Officer to GPO and OFCCP (Office of Federal Contract Compliance Programs).

35. Affirmative Action for Workers with Disabilities has been updated. First sentence updated the amount that the clause applies from \$2,500 to \$15,000.

Original Clause “36. Affirmative Action for Special Disabled and Vietnam Era Veterans”, was renamed, “36. Equal Opportunity for Veterans”. The amount in the first sentence of the clause was changed from \$10,000 to \$100,000. (g) The amount in the subcontractor clause was changed from \$10,000 to \$100,000 per the previous reference.

37. Buy American Act. Language has been updated.

38. Advertising of Award Prohibited. Changed the word “article” to “products and services”.

39. Maintenance of Records on Recovered Materials. Updated the statutory reference.

40. Examination of Records. Changed the dollar limit to “GPO small purchase threshold”. In (c) (2) updated “\$10,000” to the current small purchase threshold of \$100,000.

41. Audit and Records. Small edits throughout in accordance to updates made per Oct 2010 48 CFR 52.214-26.

43. Audit and Records – Negotiation. First paragraph was added for clarification. Other minor changes scattered throughout. (e) Changed in subcontracts over \$100,000.

47. Joint Ventures. First paragraph “\$25,000” was changed to “\$100,000”.