

Program No 2971-S Term 07/1/19 To 06/30/20 (up to 4 years)										
TITLE: Newsprint Maps and Newsletters										
			(Contr #1 - E4)		(Contr #2 - G4)		(Contr #3 - I4)		(Contr #4 - K4)	
			Meriliz Inc. DBA Dome Printing		Folger Graphics		Current Contractor			
			Basis of McClellan, CA		Hayward, CA		Folger Graphics			
ITEM NO.	DESCRIPTION	AWARD	UNIT RATE	COST	UNIT RATE	COST	UNIT RATE	COST	UNIT RATE	COST
<b>I.</b>	<b>COMPLETE PRODUCT:</b>									
1.	28 X 23" maps:									
(a)	Printing one color, one side only.....per map....									
(1)	Makeready and/or Setup.....	1	305.00	305.00	450.00	450.00	450.00	450.00		
(2)	Running Per 1,000 Copies.....	6	130.00	780.00	50.00	300.00	50.00	300.00		
(b)	Printing one color on both sides.....per map....									
(1)	Makeready and/or Setup.....	3	314.00	942.00	500.00	1500.00	500.00	1,500.00		
(2)	Running Per 1,000 Copies.....	76	134.00	10,184.00	55.00	4,180.00	55.00	4,180.00		
(c)	Printing additional color(s)...per color, per side...									
(1)	Makeready and/or Setup.....	3	347.00	1,041.00	75.00	225.00	50.00	150.00		
(2)	Running Per 1,000 Copies.....	76	147.00	11,172.00	5.00	380.00	4.00	304.00		
2.	35 x 22-3/4" maps:									
(a)	Printing one color, one side only.....per map....									
(1)	Makeready and/or Setup.....	1	319.00	319.00	450.00	450.00	450.00	450.00		
(2)	Running Per 1,000 Copies.....	2	135.00	270.00	55.00	110.00	55.00	110.00		
(b)	Printing one color on both sides.....per map....									
(1)	Makeready and/or Setup.....	18	330.00	5,940.00	500.00	9,000.00	500.00	9,000.00		
(2)	Running Per 1,000 Copies.....	230	140.00	32,200.00	60.00	13,800.00	60.00	13,800.00		
(c)	Printing additional color(s)...per color, per side...									
(1)	Makeready and/or Setup.....	13	44.00	572.00	75.00	975.00	50.00	650.00		
(2)	Running Per 1,000 Copies.....	21	19.00	399.00	5.00	105.00	3.00	63.00		
3.	Visitor Guides: 11-3/8 x 17"									
(a)	Printing one color.....per page....									
(1)	Makeready and/or Setup.....	40	905.00	36,200.00	60.00	2,400.00	55.00	2,200.00		
(2)	Running Per 1,000 Copies.....	40	19.25	770.00	5.00	200.00	5.00	200.00		
(b)	Printing additional color(s) in any issue.....									
	.....per color, per page....									
(1)	Makeready and/or Setup.....	20	122.00	2,440.00	15.00	300.00	15.00	300.00		
(2)	Running Per 1,000 Copies.....	20	2.60	52.00	4.00	80.00	2.00	40.00		
4.	"Half-size" 8-1/2 x 11" single-sheet products:									
(a)	Printing one color, one side only.....									
(1)	Makeready and/or Setup.....	2	109.72	219.44	200.00	400.00	200.00	400.00		
(2)	Running Per 1,000 Copies.....	10	11.66	116.60	10.00	100.00	10.00	100.00		
(b)	Printing one color on both sides.....									
(1)	Makeready and/or Setup.....	1	119.63	119.63	200.00	200.00	200.00	200.00		
(2)	Running Per 1,000 Copies.....	5	12.72	63.60	10.00	50.00	10.00	50.00		

<b>II.</b>	<b>ADDITIONAL OPERATIONS:</b>								
1.	Proofs:								
(a)	Digital Content Proofs (analog or digital).....								
	.....per page....								
(1)	28 x 23" Maps.....	3	N/C		10.00	30.00	10.00	30.00	
(2)	35 x 22-3/4" Maps.....	10	N/C		10.00	100.00	10.00	100.00	
(3)	Visitor Guides.....	20	N/C		5.00	100.00	5.00	100.00	
(b)	Composited one-piece color Proofs (or Inkjet).....								
	.....per page....								
(1)	28 x 23" Maps.....	3	N/C		20.00	60.00	40.00	120.00	
(2)	35 x 22-3/4" Maps.....	10	N/C		20.00	200.00	40.00	400.00	
(3)	Visitor Guides.....	20	N/C		10.00	200.00	15.00	300.00	
2.	Author's Alterations:								
(a)	Author's Alterations (includes digital revision(s), new page proof and re-RIPing/generation of printing media).....per page...								
(1)	28 x 23" Maps.....	3	100.00	300.00	20.00	60.00	30.00	90.00	
(2)	35 x 22-3/4" Maps.....	9	100.00	900.00	20.00	180.00	30.00	270.00	
(3)	Visitor Guides.....	2	100.00	200.00	10.00	20.00	17.50	35.00	
3.	Packing:								
(a)	Bundling with paper bands, or with twine or plastic straps, as requested....per bundle.....	250	0.075	18.75	0.20	50.00	0.20	50.00	
(b)	Shrink wrapping.....per wrap.....	250	0.15	37.50	0.25	62.50	0.25	62.50	
	<b>CONTRACTOR TOTALS</b>			<b>\$105,561.52</b>		<b>\$ 36,267.50</b>		<b>\$36,004.50</b>	
	<b>DISCOUNT</b>				2%	<b>\$ 725.35</b>	2%	<b>\$720.09</b>	
	<b>DISCOUNTED TOTALS</b>			<b>\$105,561.52</b>		<b>\$ 35,542.15</b>		<b>\$35,284.41</b>	
						<b>AWARD</b>			

U.S. GOVERNMENT PUBLISHING OFFICE  
San Francisco, California

GENERAL TERMS, CONDITIONS, AND SPECIFICATIONS  
For the Procurement of

**Newsprint Maps and Newsletters**

as requisitioned from the U.S. Government Publishing Office (GPO) by the

USDA - Forest Service

Single Award

**CONTRACT TERM:** The term of this contract is for the period beginning **July 1, 2019 and ending June 30, 2020**, plus as many as four optional 12-month extension period(s) that may be added in accordance with the "Option to Extend the Contract Term" clause in this contract.

For information of a technical nature call Alan Zada at (707) 748-1970, Ext. 6. (No collect calls.)

Quotes may be submitted via fax machine. The GPO fax number is (707) 748-1981.

The GPO 910 "BID" Form is no longer required. Bidders are to fill out, sign/initial as applicable, all pages of the SECTION 4. - SCHEDULE OF PRICES (pages 15 through 17, included within).

An abstract of the previous contract prices is included herein. Bidders are to note several revisions throughout the specifications.

**BIDDERS, PLEASE NOTE:** GPO has issued a new GPO Publication 310.2, GPO Contract Terms - Solicitation Provisions, Supplemental Specifications, and Contract Clauses (Rev 1-18). Prospective bidders should carefully read this publication as the applicable terms within become an integral part of this contract. The document is posted at <https://www.gpo.gov/how-to-work-with-us/vendors/forms-and-standards> along with a list of major revisions.

**QUOTES DUE:** Quotes due at **11:00 AM Pacific Time on Thursday, June 6, 2019.**

## SECTION 1. - GENERAL TERMS AND CONDITIONS

**GPO CONTRACT TERMS:** Any contract which results from this Invitation for Bid will be subject to the applicable provisions, clauses, and supplemental specifications of GPO Contract Terms (GPO Publication 310.2, (Rev. 1-18)) and GPO Contract Terms, Quality Assurance Through Attributes Program for Printing and Binding (GPO Publication 310.1, effective May 1979 (Rev. August 2002)). A copy of these publications, as well as other supplemental GPO contract documents, can be obtained at: <http://www.gpo.gov/vendors/gaocab.htm>

**DISPUTES:** GPO Publication 310.2, GPO Contract Terms, Contract Clause 5. Disputes, is hereby replaced with the June 2008 clause found at <http://www.gpo.gov/pdfs/vendors/contractdisputes.pdf>. This June 2008 clause also cancels and supersedes any other disputes language currently included in existing contractual actions.

**SUBCONTRACTING:** Lithographic printing is considered the predominant function of this contract and may not be subcontracted.

**DOING BUSINESS WITH THE GPO:** Contractors wishing to do business with the GPO are referred to the GPO web site <http://www.gpo.gov/business/index.html>, where one can register as a GPO contractor using the 'GPO Contractor Connection' link in accordance with the furnished instructions on that page.

**NOTE:** Prospective as well as existing GPO contractors are to note that, as of 1/1/08, all contractor's seeking to do business with the GPO must first complete and thereafter maintain the accuracy of its GPO Contractor Connection registration with the following mandatory taxpayer information boxes: "EIN/TIN #" (Employer Identification Number or Taxpayer Identification Number); "Subject to Backup Withholding" (See Form W-9, Request for Taxpayer Identification Number and Certification); and, "Current W-9 Request" (See Form W-9). The GPO will withhold payment of any invoices for work completed by any contractor who fails to provide these tax data in GPO Contractor Connection. Such invoices will be declared ineligible for payment until all requirements for payment, including providing these tax data in GPO Contractor Connection, have been satisfied.

**CONTRACTING METHOD:** This contract is being advertised as, and shall be awarded as, a Small Purchase contract, in accordance with the U. S. Government Publishing Office Printing Procurement Regulation (PPR: GPO Publication 305.3), Chapter VII, Section 4. The sealed bidding terminology as used throughout these specifications is synonymous with their negotiated procurement counterparts unless specifically stated otherwise. Negotiated pursuant to 41 U.S.C. 5(1).

**PRE-AWARD SURVEY:** In order to determine the responsibility of the prime contractor or any subcontractor, the Government reserves the right to conduct an on-site pre-award survey at the contractor's/subcontractor's facility or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract. As part of the financial determination, the contractor in line for award may be required to provide one or more of the following financial documents:

- 1) Most recent profit and loss statement
- 2) Most recent balance sheet
- 3) Statement of cash flows

- 4) Current official bank statement
- 5) Current lines of credit (with amounts available)
- 6) Letter of commitment from paper supplier(s)
- 7) Letter of commitment from any subcontractor

The documents will be reviewed to validate that adequate financial resources are available to perform the contract requirements. Documents submitted will be kept confidential, and used only for the determination of responsibility by the Government. Failure to provide the requested information in the time specified by the Government may result in the Contracting Officer not having adequate information to reach an affirmative determination of responsibility.

**FACSIMILE BIDS:** Facsimile bids are permitted.

- (a) Definition. "Facsimile bid," as used in this solicitation, means a bid, modification of a bid, or withdrawal of a bid that is transmitted to and received by the Government via electronic equipment that communicates and reproduces both printed and handwritten material.
- (b) Bidders may submit facsimile bids as responses to this solicitation. These responses must arrive at the place and by the time specified in the solicitation.
- (c) Facsimile bids that fail to furnish required representations or information or that rejects any of the terms, conditions, and provisions of the solicitation will be excluded from consideration.
- (d) Facsimile bids must contain the required signatures.
- (e) The Government reserves the right to make award solely on the facsimile bid. However, bidders agree to promptly submit the complete original signed bid.
- (f) Submit facsimile bid to **fax number: (707) 748-1980 or (707) 748-1981**, one bid per facsimile.
- (g) If the bidder chooses to transmit a facsimile bid, the Government will not be responsible for any failure attributable to the transmission or receipt of the facsimile bid including, but not limited to, the following:
  - (1) Receipt of garbled or incomplete bid.
  - (2) Availability or condition of the receiving facsimile equipment.
  - (3) Incompatibility between the sending and receiving equipment.
  - (4) Delay in transmission or receipt of bid.
  - (5) Failure of the bidder to properly identify the bid.
  - (6) Illegibility of bid.
  - (7) Security of bid data.

**QUALITY ASSURANCE LEVELS AND STANDARDS:** The following levels and standards shall apply to these specifications:

Product Quality Levels:

- (a) Printing Attributes — Level III.

(b) Finishing Attributes — Level III.

Inspection Levels from ANSI/ASQC Z1.4:

(a) Non-destructive Tests — General Inspection Level I.

(b) Destructive Tests — Special Inspection Level S-2.

Specified Standards: The specified standards for the attributes requiring them shall be:

<u>Attribute</u>	<u>Specified Standard</u>
P-7. Type Quality and Uniformity	Furnished Camera Copy/O.K. Proofs
P-8. Halftone Match	Furnished Camera Copy/O.K. Proofs
P-9. Solid and Screen Tint Color Match	Pantone Color Match

**OPTION TO EXTEND THE TERM OF THE CONTRACT:** The Government has the option to extend the term of this contract for a period of 12 months by written notice to the contractor before expiration of the current contract term. If the Government exercises this option, the extended contract shall be considered to include this clause, except, the total duration of the contract may not exceed five years as a result of, and including, any extension(s) added under this clause. Further extension may be negotiated under the “Extension of Contract Term” clause. See also “Economic Price Adjustment” for periodic pricing revision.

**EXTENSION OF CONTRACT TERM:** At the request of the Government, the term of any contract resulting from this solicitation may be extended for such period of time as may be mutually agreeable to the GPO and the contractor.

**ASSIGNMENT OF JACKETS, PURCHASE AND PRINT ORDERS:** A GPO jacket number will be assigned and a purchase order issued to the contractor to cover work performed. The purchase order will be supplemented by an individual "Print Order" for each job placed with the contractor. The print order, when issued, will indicate the quantity to be produced and any other information pertinent to the particular order.

**PAYMENT:** Submitting invoices for payment via the GPO fax gateway (if no samples are required) utilizing the GPO barcode coversheet program application is the most efficient method of invoicing. Instruction for using this method can be found at the following web address:  
<http://winapps.access.gpo.gov/fms/vouchers/barcode/instructions.html>.

Invoices may also be mailed to: U.S. Government Publishing Office, Office of Financial Management, Attn: Comptroller, Stop: FMCE, Washington, DC 20401.

For more information about the billing process refer to the General Information of the Office of Finance web page located at <https://www.gpo.gov/how-to-work-with-us/agency/billing-and-payment>.

**Note:** *The contractor shall itemize each billing voucher in accordance with the contract ‘Schedule of Prices.’*

NOTE: All contract orders will require the following:

- The contractor shall provide an estimate to produce the ordered product prior to beginning work, which shall include the separate cost of any Superintendent of Documents copies, if ordered;
- The contractor shall provide a copy of the contractor's billing invoice of every Print Order to Mr. Jeffrey DeSalles *before* signed approval before submitting to the GPO for payment.

**ORDERING:** Items to be furnished under the contract shall be ordered by the issuance of print orders by the Government. Orders may be issued under the contract **from July 1, 2019 to June 30, 2020** plus for such additional period(s) as the contract is extended. All print orders issued hereunder are subject to the terms and conditions of the contract. The contract shall control in the event of conflict with any print order. A print order shall be "issued" for purposes of the contract, when it is either deposited in the U.S. Postal Service mail or otherwise furnished to the contractor in conformance with the schedule

**REQUIREMENTS:** This is a requirements contract for the items and for the period specified herein. Delivery of items or performance of work shall be made only as authorized by orders issued in accordance with the clause entitled "Ordering". The quantities of items specified herein are estimates only, and are not purchased hereby. Except as may be otherwise provided in this contract, if the Government's requirements for the items set forth herein do not result in orders in the amounts or quantities described as "estimated", it shall not constitute the basis for an equitable price adjustment under this contract.

Except as otherwise provided in this contract, the Government shall order from the contractor all the items set forth which are required to be purchased by the Government activity identified on page 1.

The Government shall not be required to purchase from the contractor, requirements in excess of the limit on total orders under this contract, if any.

Orders issued during the effective period of this contract and not completed within that time shall be completed by the contractor within the time specified in the order, and the rights and obligations of the contractor and the Government respecting those orders shall be governed by the terms of this contract to the same extent as if completed during the effective period of this contract.

If delivery of any quantity of an item covered by the contract is required by reason of urgency prior to the earliest date that delivery may be specified under this contract, and if the contractor will not accept an order providing for the accelerated delivery, the Government may procure this requirement from another source.

The Government may issue orders which provide for delivery to or performance at multiple destinations. Subject to any limitations elsewhere in this contract, the contractor shall furnish to the Government all items set forth herein which are called for by print orders issued in accordance with the "Ordering" clause of this contract.

**ECONOMIC PRICE ADJUSTMENT:** The prices set forth in this contract shall be adjusted in accordance with the provisions of this clause, provided that in no event will any pricing adjustment be made that would exceed the maximum permissible under any law in effect at the time of the adjustment. There will be no adjustment for orders placed during the first period below. Pricing will thereafter be

eligible for adjustment during the second and any succeeding period(s). For each performance period after the first, a percentage figure will be calculated as described below and that figure will be the economic price adjustment for that entire next period. Pricing adjustments under this clause are not applicable to reimbursable postage or transportation costs, or to paper, if paper prices are subject to adjustment by separate clause herein.

For the purpose of this clause, the contract shall be divided into successive periods. The first period shall extend from **July 1, 2019 to June 31, 2020**. The second and any succeeding period(s) will extend for 12 months from the end of the last preceding period, except that the length of the final period may vary. The first day of the second and any succeeding period(s) will be the effective date of the economic price adjustment for that period.

Price adjustments in accordance with this clause will be based on the changes in the seasonally adjusted "Consumer Price Index For All Urban Consumers - Commodities Less Food" published monthly in the CPI Detailed Report by the U.S. Department of Labor, Bureau of Labor Statistics.

The Economic price adjustment will be the percentage difference between the Index averages as specified in this paragraph. An index called the variable index will be calculated by averaging the monthly Indexes from the 12-month interval ending three months prior to the beginning of the period being considered for adjustment. This average is then compared to the average of the monthly Indexes for the 12-month interval ending **MARCH 31, 2019**, called the base index. The percentage change (plus or minus) of the variable index from the base index will be the economic price adjustment for the period being considered for adjustment.

The Government will notify the contractor by contract modification specifying the percentage increase or decrease to be applied to invoices for orders placed during the period indicated. The contractor shall apply the percentage increase or decrease against the total price of the invoice less reimbursable postage or transportation costs and separately adjusted paper prices. Payment discounts shall be applied after the invoice price is adjusted.

**NOTIFICATION:** The contractor will be notified a minimum of 30 days before the end of the current contract annual period of availability or non-availability of funds for subsequent periods. Cancellation is effected if (i) the Contracting Officer notifies the contractor that funds are not available for the next year, or (ii) the Contracting Officer fails to notify the contractor that funds are available for the next year.



## SECTION 2. - SPECIFICATIONS

**SCOPE:** These specifications cover the production of maps and newsletters requiring such operations as copy pickup, generation of printing media from furnished digital proofs, press checks, printing, folding, bundling, shrink wrapping, packing and delivery.

**TITLES:** Newsprint Maps and Newsletters.

**FREQUENCY OF ORDERS:** Approx. 15 to 40 (average 29) orders per year, as follows:

Maps: Approximately five to 35 (average 30) products per year.

Newsletters: Approximately zero to four (average two) products per year.

“Half-size” single-sheet products: Approximately zero to two (average two) products per year.

Note: More than one printed product may be place on one Print Order.

**QUANTITY:** Approximately 30 orders consisting of products printing 1,000 to 35,000 (average 6,200) copies per product.

### NUMBER OF PAGES:

Maps: Print one or both sides.

Visitor Guides: four to 28 (average 20) pages per issue.

“Half-size” single-sheet product: Print one or both sides.

### TRIM SIZE:

Maps: 28 x 23", or 35 x 22-3/4".

Newsletters: 22-3/4 x 17".

“Half-size” single-sheet products: Approximately 8-1/2 x 11”

**GOVERNMENT TO FURNISH:** The Government will furnish CD-R (W) discs. Furnished digital copy will typically consist of Windows-compatible Adobe Creative Suite InDesign, Illustrator, and Photoshop files, and/or Adobe Acrobat Portable Document Format (PDF), and Arc Map files. Occasionally, Microsoft Word or Publisher files may be provided. Digital copy may include linked EPS and TIFF files.

Files will be submitted in latest Adobe Creative Suite version, however legacy versions must be supported.

Digital copy will be accompanied by GPO Form 952 and applicable dummy copy.

Identification markings, except GPO imprint, carried on copy or film, must not print on finished product.

**CONTRACTOR TO FURNISH:** All materials and operations, other than those listed under "Government to Furnish," necessary to produce the product(s) in accordance with these specifications.

The contractor will be responsible for providing previously published versions of the aforementioned software, including the most recently released versions. The contractor will also be required to provide a full Adobe font library.

Digital prepress, deliverables:

Prior to image processing, the contractor shall perform a basic check (preflight) of the furnished media and publishing files to assure correct output of the required reproduction image. Any errors, media damage, or data corruption that might interfere with proper file image processing must be reported to the GPO.

The contractor shall create or alter any necessary trapping, set proper screen angles and screen frequency, and define file output selection for the imaging device being utilized. Furnished files must be imaged as necessary to meet the assigned quality level.

When required by the Government, the contractor shall make minor revisions to the electronic files. It is anticipated that the Government will make all major revisions.

Prior to making revisions, the contractor shall copy the furnished files and make all changes to the copy.

Upon completion of each order, the contractor must furnish final production native application files (digital deliverables) with the furnished material. The digital deliverables must be an exact representation of the final printed product and shall be returned on the same type of storage media as was originally furnished. The Government will not accept, as digital deliverables, PostScript files, Adobe Acrobat Portable Document Format (PDF) files, or any proprietary file formats other than those supplied, unless specified by the Government.

#### **GENERATION OF PRINTING MEDIA:**

Contractor to provide traps and digitally output furnished digital copy at min. 1270 dpi (**120-line**). The contractor will be responsible for converting any furnished RGB elements to CMYK and providing any bleed margins, if omitted by the ordering agency.

#### **PROOFS:**

As requested by the ordering agency:

**Digital Color Content Proofs:** The contractor must also provide ONE (1) complete set of digital color content proof. At contractor's option, a film based composite blue line may be submitted. Proofs must be created using the same Raster Image Processor (RIP) that will be used to produce the product. Proofs shall be collated in page sequence with all elements in proper position (not pasted up), imaged face and back, folded, and trimmed to the finished size of the product.

Or,

**Digital One-piece Composite Laminated Halftone Proofs:** Prior to printing, the contractor must submit for approval ONE (1) complete set of composite laminated color proof on the actual production stock (Kodak Approval, Screen TrueRite, Dupont Thermal Waterproof, Polaroid PolaProof, CreoSpectrum, or Fuji Final Proof) with a minimum resolution of 2400 x 2400 dpi may be furnished. At

contractor's option, a film-based composite laminated color proof on the actual production stock may be submitted. The make and model number of the proofing system utilized shall be furnished with the proofs.

These proofs must have all elements in proper position and must indicate margins. Proofs will be used for color match on the press and must show dot structure. Inkjet, photographic, and overlay proofs are not acceptable. The proofs should have color control bars for each color of ink on the sheet. Control bars must be placed parallel to the press's ink rollers. The control bars (such as, Brunner, GATF, GRETAG or RIT) must show areas consisting of minimum 1/8" x 1/8" solid color patches; tint patches of 25, 50 and 75%; dot gain scale; and gray balance patches for process color. These areas must be repeated consecutively across the sheet.

In lieu of digital one-piece laminated proofs, at contractors option ONE (1) complete set of inkjet proof that are G7 profiled and use pigment-based inks. A proofing RIP that provides an option for high quality color matching such as Device Links Technology and/or ICC Profiles Technology, and meets or exceeds industry tolerance to ISO 12647-7 standard for Graphic Technology (as of 3/19/09 and future amendments) must be utilized. Output must be a minimum of 720 x 720 dpi on a GRACoL or SWOP certified proofing media. Proofs must contain the following color control strip to be evaluated for accuracy: IDEAlliance ISO 12647-7 (2009 or later).

Orders requiring Pantone colors may be substituted with a similar color (with the exception of process yellow) but may not be built out of the four process colors. (This requirement does not apply to inkjet proofs.)

If proofs are required, the contractor must not print prior to receipt of an "OK to print."

**PRESS SHEET INSPECTION:** Final make ready press sheets will be inspected and approved at the contractor's plant for the purpose of establishing specified standards for use during the actual press run. Upon approval of the sheets, contractor is charged with maintaining those standards throughout the press run (within QATAP tolerances when applicable) and with discarding all make ready sheets that preceded approval. See GPO Publication 315.3 (Guidelines for Contractors Holding Press Sheet Inspections) issued September 1991. Note: A press sheet inspection is for the purpose of setting specific standards that are to be maintained throughout the entire run. It does not constitute a prior approval of the entire run.

The contractor is required to notify the Government at least 72 hours prior to each proposed press sheet inspection. Press inspections will be made on any workday during the contractor's regular working hours. The Government representatives at these inspections must have access to the actual press area if desired, and in addition the contractor must provide a safe, well-lighted area where the press sheets may be inspected.

If a press check is required, the contractor must not print prior to receipt of an "OK to print."

Depending on the geographic location of the contractor's printing facility, the customer may opt to waive the press inspection(s).

**STOCK:** The specifications of all stock furnished must be in accordance with those listed herein or listed for the corresponding JCP Code numbers in the "Government Paper Specification Standards No. 12" dated March, 2012, and any subsequent amendments thereto.

The paper to be used will be indicated on each print order.

JCP Code\* A-15, Newsprint, Basis Size 24 X 36", Centennial Hi-Brite, (minimum brightness of 80), 24 x 36", 40 lbs. per 500 sheets.

While postconsumer fiber is encouraged, the minimum postconsumer fiber requirement is waived. All other attributes remain unchanged.

**PRINTING:** Maps and "half-size" products will print one side only or on both sides in one to three (average two) PMS ink colors (black being the most typical color).

Newsletters will print head-to-head in one to three (average two) PMS ink colors (black being the most typical color).

**MARGINS:** As indicated on print order or artwork. Adequate gripper margins throughout.

**BINDING/FOLDING:** The 28 x 23" maps will typically require folding to 7 x 11-1/2" with right angle folds.

The 35 x 22-3/4" maps will typically require folding to 8-3/4 x 11-3/8" with right-angle folds.

Occasionally a map will fold otherwise with a combination of right angle, and/or parallel and/or accordion folds.

Visitor Guides will not require stitching. 22-3/4 x 17" signature(s) will fold first to a tabloid format of 11-3/8 x 17"; then fold to final delivery size of 11-3/8 x 8-1/2", with masthead or mailing panel out per furnished instructions.

Bundle with paper bands; tie with twine or plastic straps; or shrink wrap: as requested.

**PACKING:** Pack in shipping container(s). Labeling of all carton(s) to include title of publication and the quantity per carton.

Shipping containers shall be made in accordance with ASTM D5118 and any amendments thereto, and shall have a minimum bursting strength of 275 pounds per square inch or a minimum edge crush test (ECT) of 7 700 Newtons per meter width (44 pounds per inch width).

**DEPARTMENTAL QUALITY COPIES:** All orders must be divided into equal sub lots in accordance with the chart shown below. A random sample must be selected from each sub lot. Do not choose copies from the same general area in each sub lot.

Quantity <u>Ordered</u>	Number of <u>Sub lots</u>
500 - 3,200	50

3,201 - 10,000	80
10,001 - 35,000	125
35,001 and over	200

These randomly selected samples must be packed separately and must be identified by a special government-furnished blue label, which is to be affixed to each affected container. These random sample copies must be recorded separately on all shipping documents and sent in accordance with the distribution list. The random inspection samples constitute a part of the total quantity ordered, and no additional charge will be allowed.

In addition, a copy of the PRINT ORDER/SPECIFICATION along with the signed selection certificate, which will be furnished, must be included with the samples.

A copy of the Government-furnished certificate must accompany the voucher sent to the GPO, Financial Management Service, for payment. Failure to furnish the certificate may result in delay of processing the voucher.

**QUALITY ASSURANCE SAMPLES:** In lieu of the two inspection samples, and in addition to the Departmental Quality Copies, the contractor may be required to submit quality assurance samples for inspection and testing for compliance to the product specifications. The print order will indicate the number of samples required, if any, and the method of selection to be used. The contractor will be required to execute a statement furnished by GPO certifying that samples were selected as directed. These copies will be paid for at the running rate quoted in the contractor's bid and their cost will not be a consideration for award. A copy of the print order/specification must be included with the samples.

Business Reply Mail labels will be furnished for mailing the quality assurance samples. The samples are to be mailed at the same time as the first scheduled shipment. A U.S. Postal Service approved Certificate of Mailing, identified by Program, Jacket and Print Order numbers, must be furnished with billing for reimbursement of certificate fee.

**DISTRIBUTION:** Orders will deliver f.o.b. destination to USDA/USFS National Forest destinations throughout California, and occasionally nationwide.

**NOTE: Trucks that have lift-gate capability are required. Pallet jacks are required. Inside delivery is required with hand unload.**

Occasionally an order will require f.o.b. destination delivery beyond the Northern California region (north of the CA border, east of the CA border, or south of an approximate line of latitude proceeding through San Luis Obispo and Bakersfield). The contractor will be reimbursed for contract shipments outside of the previously described Northern California region upon submittal of verifying receipt(s) with the contractor's voucher.

Deliver two samples of each order f.o.b. destination to: USDA - Forest Service, Attn: Mr. Jeffrey DeSalles, 1323 Club Drive, Vallejo, CA 94592.

The contractor will deliver/retrieve any requested proofs to/from the aforementioned USDA Vallejo, CA address at contractor expense, with no additional cost to the Government.

When deliveries are subject to "Inside Delivery" pursuant to regularly published tariffs duly filed with the Federal and/or State regulatory bodies governing the carrier, such separate charges shall be listed on the contractor's voucher and will be paid for at actual cost.

The contractor must return all camera copy and/or negatives furnished by the Government along with any negative made by the contractor to the address above. These materials must be returned separately via Registered Mail or any other traceable means. The contractor must be able to produce a separate signed receipt for these materials at any time during the contract.

All expenses incidental to returning materials and furnishing sample copies must be borne by the contractor.

**SCHEDULE:** Adherence to this schedule must be maintained. Contractor must not start production of any job prior to receipt of the individual print order (GPO Form 2511).

If furnished material cannot be transmitted electronically, the material must be picked-up at contractor expense from: USDA - Forest Service, 1323 Club Drive, Vallejo, CA 94592. POC: Mr. Jeffrey DeSalles (707) 562-9182.

No definite schedule for pickup of material can be predetermined.

The following schedule begins upon notification of availability of Print Order and furnished materials:

If no proofs (with or without a press check) required:

Complete production and delivery will be required within seven workdays.

If proofs (with or without a press check) required:

Contractor to submit proofs within three workdays.

Proofs will be evaluated with three to seven workdays after receipt by the Government. The contractor may not print without an "OK to print."

Complete production and delivery will be required within four workdays after notification of availability of proofs for pickup by contractor.

The "ship/deliver" date indicated on the print order is the date products ordered for delivery f.o.b. contractor's city must be delivered to the destination(s) specified.

NOTE: Some orders placed by the USDA Forest Service will require the contractor to deliver Superintendent of Document copies in addition to those copies ordered for the ordering activity. The Superintendent of Document copies enumerated on the Print Order will deliver to the following two locations:

Copies designated as "Depository Copies" will deliver to: BAC (C+I) 1523-01, U.S. Government Publishing Office, Federal Depository Library Program, Mail Stop: FDLP, 44 H Street, NW, Loading Dock, Washington, DC 20401.

Note: Any cartons containing "Depository Copies" that are mailed to GPO's Depository Receiving Section must be clearly marked to indicate the total number of cartons in the mailing. For example: 1 of 3; 2 of 3; 3 of 3.

Copies designated as "File Copies" will deliver to: BAC (By-Law) 1525-01, Library of Congress U.S. Serials and Government Documents Section, U.S. Anglo Division, 101 Independence Avenue, SE, Stop 4276, Washington, DC 20540-4276, Marked: Depository File Copies.

Note: For security reasons, deliveries to this destination must be made by the United States Postal Service (USPS), Federal Express, or United Parcel Service (UPS). Deliveries attempted by other carriers/couriers will not be accepted.

The contractor shall be reimbursed for cost to ship the enumerated Superintendent of Document copies at Government upon submittal of verifying receipt(s) with the contractor's billing voucher.

All Government furnished material must be returned to the delivery address concurrent with delivery of the order.

**SECTION 3. - DETERMINATION OF AWARD**

The Government will determine the lowest bid by applying the prices quoted in the "Schedule of Prices" to the following units of production which are the estimated requirements to produce one year's orders under this contract. These units do not constitute, nor are they to be construed as, a guarantee of the volume of work which may be ordered under this contract.

The following item designations correspond to those listed in the "Schedule of Prices".

<b>I.</b>	(1)	(2)	
1.			
(a)	1	6	
(b)	3	76	
(c)	3	76	
2.			
(a)	1	2	
(b)	18	230	
(c)	13	21	
3.			
(a)	40	40	
(b)	20	20	
4.			
(a)	2	10	
(b)	1	5	
<b>II.</b>	(1)	(2)	(3)
1.			
(a)	3	10	20
(b)	3	10	20
2.			
(a)	3	9	2
3.			
(a)	250		
(b)	250		



**SECTION 4. - SCHEDULE OF PRICES**

GPO Facsimile Number: (707) 748-1981

**Quotes due: 11:00 am, Thursday, June 6, 2019.**

Quotes offered are f.o.b. destination.

Prices must include the cost of all required materials and operations for each item listed in accordance with these specifications.

Contractor must make an entry in each of the spaces provided.

An entry of NC (No Charge) shall be entered if Contractor intends to furnish individual items at no charge to the Government.

Quotes submitted with NB (No Bid) or blank spaces for an item may be declared nonresponsive.

The Contracting Officer reserves the right to reject any offer that contains prices for individual items of production (whether or not such items are included in the Determination of Award) that are inconsistent or unrealistic in regard to other prices in the same offer or to GPO prices for the same operation if such action would be in the best interest of the Government.

All vouchers submitted to the GPO shall be based on the most economical method of production.

The cost of (re)stripping any furnished reprint film negatives shall be included in the contractor's charges quoted under Item I. in the 'Schedule of Prices.'

Fractional parts of 1,000 will be prorated at the 'Per 1,000' rate.

**I. COMPLETE PRODUCT:** Prices quoted shall include the cost of all required materials and operations (excepting those listed under Item II) necessary for the complete production, including the cost of all paper, and distribution of the product listed in accordance with these specifications.

<u>1. Maps: 28 x 23".</u>	<u>Make-ready and/or Setup</u> (1)	<u>Running Per 1,000 Copies</u> (2)
(a) Printing one color, one side only.....per map.....	\$ _____	\$ _____
(b) Printing one color on both sides.....per map.....	\$ _____	\$ _____
(c) Printing additional color(s).....per color, per <u>side</u> .....	\$ _____	\$ _____

\_\_\_\_\_  
Initials

	<u>Make-ready and/or Setup</u> (1)	<u>Running Per 1,000 Copies</u> (2)
2. <u>Maps: 35 x 22-3/4"</u>		
(a) Printing one color, one side only.....per map.....	\$ _____	\$ _____
(b) Printing one color on both sides.....per map.....	\$ _____	\$ _____
(c) Printing additional color(s).....per color, per <u>side</u> .....	\$ _____	\$ _____
3. <u>Visitor Guides: 11-3/8 x 17"</u>		
(a) Printing one color.....per <u>page</u> .....	\$ _____	\$ _____
(b) Printing additional color(s) in an issue.....per color, per <u>page</u> .....	\$ _____	\$ _____
4. <u>"Half-size" single-sheet products: 8-1/2 x 11"</u> :		
(a) Printing one color, one side only..... per page .....	\$ _____	\$ _____
(b) Printing one color on both sides.....per page .....	\$ _____	\$ _____

**II. ADDITIONAL OPERATIONS:**

	<u>Maps 28 x 23"</u> (1)	<u>Maps 35 x 22-3/4"</u> (2)	<u>Visitor Guides*</u> (3)
1. Proofs:			
(a) Digital Content Proofs (analog or digital).....per page .....	\$ _____	\$ _____	\$ _____
(b) Composited one-piece color Proofs (or Inkjet).....per page .....	\$ _____	\$ _____	\$ _____
2. Author's Alterations:			
(a) Author's Alterations (includes digital revision(s), new page proof and re- RIPing/generation of printing media).....per page .....	\$ _____	\$ _____	\$ _____

\* Note: Contractor shall charge one half of the quoted Visitor Guide (11-3/8 x 17") proof and Author's Alteration rates for "half-size" product (8-1/2 x 11") proofs and Author's Alterations.

3. Packing:	
(a) Bundling with paper bands, or with twine or plastic straps, as requested.....per bundle .....	\$ _____
(b) Shrink wrapping.....per wrap.....	\$ _____

\_\_\_\_\_  
Initials

**DISCOUNTS:** Discounts are offered for payment as follows: \_\_\_\_\_ Percent, \_\_\_\_\_ calendar days. See Article 12 “Discounts” of Solicitation Provisions in GPO Contract Terms (Publication 310.2).

**BID ACCEPTANCE PERIOD:** In compliance with the above, the undersigned agree, if this bid is accepted within \_\_\_\_\_ calendar days (60 calendar days unless a different period is inserted by the bidder) from the date for receipt of bids, to furnish the specified items at the price set opposite each item, delivered at the designated points(s), in exact accordance with specifications.

NOTE: Failure to provide a 60-day bid acceptance period may result in expiration of the bid prior to award.

**BIDDER’S NAME AND SIGNATURE:** Unless specific written exception is taken, the bidder, by signing and submitting a bid, agrees with and accepts responsibility for all certifications and representations as required by the solicitation and GPO Contract Terms-Publication 310.2. When responding by fax or mail, fill out and return one copy of all pages in “SECTION 4. –SCHEDULE OF PRICES,” including initialing/signing where indicated.

Failure to sign the signature block below may result in the bid being declared non-responsive.

Bidder \_\_\_\_\_  
(Contractor Name) (GPO Contractor’s Code)

\_\_\_\_\_  
(Street Address)

\_\_\_\_\_  
(City – State – Zip Code)

By \_\_\_\_\_  
(Printed Name, Signature and title of person authorized to sign this bid) (Date)

\_\_\_\_\_  
(Person to be contacted) (Telephone Number) (Email)

\_\_\_\_\_  
Initials

FOR GPO USE ONLY

\*\*\*\*\*

Contracting Officer Review \_\_\_\_\_ Date \_\_\_\_\_ Certifier \_\_\_\_\_ Date \_\_\_\_\_

Program No 2971-S Term 07/1/14 To 06/30/15 (up to 4 years)		TITLE: Newsprint Maps and Newsletters		(Contr #1 - E4) Eagle Web Press Salem, OR	(Contr #2 - G4) Folger Graphics Hayward, CA	(Contr #3 - I4) Signature Offset Colorado Springs, CO	(Contr #4 - K4) Eagle Web Press	
ITEM NO.	DESCRIPTION	AWARD	UNIT RATE	COST	UNIT RATE	COST	UNIT RATE	COST
<b>I. COMPLETE PRODUCT:</b>								
1.	28 X 23" maps:							
(a)	Printing one color, one side only.....per map....							
(1)	Makeready and/or Setup.....	1	329.00	329.00	450.00	374.23	348.16	348.16
(2)	Running Per 1,000 Copies.....	16	54.84	877.44	800.00	1,021.12	58.03	928.48
(b)	Printing one color on both sides.....per map....							
(1)	Makeready and/or Setup.....	6	482.55	2,895.30	3,000.00	3,244.80	510.63	3,063.78
(2)	Running Per 1,000 Copies.....	93	59.88	5,568.84	5,115.00	6,438.39	63.37	5,893.41
(c)	Printing additional color(s)....per color, per side....							
(1)	Makeready and/or Setup.....	4	58.03	232.12	200.00	255.28	58.03	232.12
(2)	Running Per 1,000 Copies.....	62	2.91	180.42	248.00	201.50	2.91	180.42
2.	35 x 22-3/4" maps:							
(a)	Printing one color, one side only.....per map....							
(1)	Makeready and/or Setup.....	3	360.00	1,080.00	1,350.00	409.92	377.17	1,131.51
(2)	Running Per 1,000 Copies.....	47	63.94	3,005.18	2,585.00	73.55	67.31	3,163.57
(b)	Printing one color on both sides.....per map....							
(1)	Makeready and/or Setup.....	16	501.60	8,025.60	8,000.00	559.18	528.04	8,448.64
(2)	Running Per 1,000 Copies.....	248	69.46	17,226.08	14,880.00	80.04	73.12	18,133.76
(c)	Printing additional color(s)....per color, per side....							
(1)	Makeready and/or Setup.....	8	58.03	464.24	400.00	63.82	510.56	464.24
(2)	Running Per 1,000 Copies.....	124	2.91	360.84	372.00	3.25	2.91	360.84
3.	Visitor Guides: 11-3/8 x 17"							
(a)	Printing one color.....per page....							
(1)	Makeready and/or Setup.....	40	59.60	2,384.00	2,200.00	64.90	59.60	2,384.00
(2)	Running Per 1,000 Copies.....	620	5.80	3,596.00	3,100.00	6.28	5.80	3,596.00
(b)	Printing additional color(s) in any issue.....							
(1)	Makeready and/or Setup.....per color, per page....	20	17.41	348.20	300.00	19.47	17.41	348.20
(2)	Running Per 1,000 Copies.....	310	2.79	864.90	620.00	3.05	2.79	864.90
4.	"Half-size" 8-1/2 x 11" single-sheet products:							
(a)	Printing one color, one side only.....							
(1)	Makeready and/or Setup.....	1	270.40	270.40	200.00	294.20	270.40	270.40
(2)	Running Per 1,000 Copies.....	16	10.34	165.44	160.00	9.35	10.34	165.44
(b)	Printing one color on both sides.....							
(1)	Makeready and/or Setup.....	2	232.11	464.22	400.00	254.20	232.11	464.22
(2)	Running Per 1,000 Copies.....	31	6.96	215.76	310.00	8.65	6.96	215.76

II. ADDITIONAL OPERATIONS:										
1.	Proofs:									
(a)	Digital Content Proofs (analog or digital).....per page.....									
(1)	28 x 23" Maps.....	4	13.93	55.72	10.00	40.00	15.25	61.00	13.93	55.72
(2)	35 x 22-3/4" Maps.....	10	13.93	139.30	10.00	100.00	15.25	152.50	13.93	139.30
(3)	Visitor Guides.....	20	3.48	69.60	5.00	100.00	5.00	100.00	3.48	69.60
(b)	Composited one-piece color Proofs (or Inkjet).....									
(1)	28 x 23" Maps.....	3	40.00	120.00	40.00	120.00	77.68	233.04	74.27	222.81
(2)	35 x 22-3/4" Maps.....	9	40.00	360.00	40.00	360.00	77.68	699.12	74.27	668.43
(3)	Visitor Guides.....	20	10.00	200.00	15.00	300.00	20.00	400.00	18.57	371.40
2.	Author's Alterations:									
(a)	Author's Alterations (includes digital revision(s), new page proof and re-RIPing/generation of printing media).....per page.....									
(1)	28 x 23" Maps.....	4	29.01	116.04	30.00	120.00	30.00	120.00	29.01	116.04
(2)	35 x 22-3/4" Maps.....	9	29.01	261.09	30.00	270.00	30.00	270.00	29.01	261.09
(3)	Visitor Guides.....	3	17.41	52.23	17.50	52.50	30.00	90.00	17.41	52.23
3.	Packing:									
(a)	Bundling with paper bands, or with twine or plastic straps, as requested.....per bundle.....	1,209	0.20	241.80	0.20	241.80	0.20	241.80	0.20	241.80
(b)	Shrink wrapping.....per wrap.....	1,209	0.25	302.25	0.25	302.25	0.25	302.25	0.18	217.62
<b>CONTRACTOR TOTALS</b>				<b>\$50,472.01</b>		<b>\$46,696.55</b>		<b>\$57,646.85</b>		<b>\$53,073.89</b>
<b>DISCOUNT</b>				<b>\$2,523.60</b>	2%	<b>\$933.93</b>	5%	<b>\$2,882.34</b>		<b>\$2,653.69</b>
<b>DISCOUNTED TOTALS</b>				<b>\$47,948.41</b>		<b>\$45,762.62</b>		<b>\$54,764.51</b>		<b>\$50,420.20</b>

**\* SAMPLE BID ENVELOPE \***

To ensure proper processing of all bids, the following information is required on all mailed bid envelopes. Bidders using commercial carrier services shall include the Program/Jacket number and the bid opening time/date on the outermost envelope or wrapper.

Program: 2971-S

From: \_\_\_\_\_

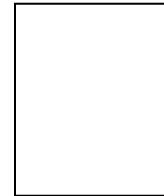
Address: \_\_\_\_\_

\_\_\_\_\_

Check appropriate:

Bid enclosed

No Bid



U.S. Government Publishing Office  
536 Stone Road, Suite I  
Benicia, CA 94510-1170

**Quotes will be received until  
THURSDAY, JUNE 6, 2019.  
at 11:00 AM prevailing  
San Francisco time.**