

# IAU Executive Committee 100

Vienna, April 16<sup>th</sup> – 20<sup>th</sup>, 2018

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## Minutes

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### **Executive Committee Members:**

- Silvia Torres-Peimbert (President; Mexico)
- Ewine van Dishoeck (President-Elect; Netherlands)
- Piero Benvenuti (General Secretary; Italy)
- Teresa Lago (Assistant General Secretary; Portugal)
- Renée Kraan-Korteweg (Vice-President; South Africa)
- Xiaowei Liu (Vice-President, China)
- Dina Prialnik (Vice-President, Israel)
- Debra Elmegreen (Vice-President USA)
- Ajit Kembhavi (Vice-President, India)
- Boris Shustov (Vice-President, Russia)
- Norio Kaifu (Past President, Adviser; Japan)

### **Division Presidents:**

- Pietro Ubertini (Italy) - Div. B
- John Hearnshaw (New Zealand) - Div. C
- Yihua Yan (China Nanjing) - Div. E
- Nader Haghighipour (USA) - Div. F (videoconference)
- Corinne Charbonnel (Switzerland) - Div. G (videoconference)
- Bruce Elmegreen (USA) - Div. H
- Claus Leitherer (USA) - Div. J (videoconference)
- Anne Lemaitre (Belgium) - Div. A
- Chryssa Kouveliotou (USA) - Div. D

### **Invited Participants:**

- During OAD discussion only: OAD (Video)
- During OAO discussion only: OAO (Video)

### **Secretariat:**

- Maria Rosaria D'Antonio (Head of Administration)
- Madeleine Smith Spanier (Database Manager/ Assistant)

### Monday, April 16<sup>th</sup>

*Public event "Inspiring Stars" – Astronomers meet the Austrian Institutions for Disabilities in preparation for the IAU GA inclusion day.*

Tuesday, April 17<sup>th</sup> (Joint meeting EC + DPs)

1. Welcome by the President and Agenda approved
2. Executive Committee and Division Presidents matters
  - 2.1. Review of actions

**ACTION PB and TL: Send publication guidelines on Symposia to the relevant SOC.**
  - 2.2. Assigned Portfolios to VP – Report (as far as not elsewhere in agenda)/Revision  
The assignments were reviewed: **no changes**
3. Divisions, Commissions and WGs
  - 3.1. Status Report: Each Division to report on activities of past triennium (2 slides each)  
The DPs briefly reported on the activities of their Division.  
**ACTION MSS / PB: Contact Division Presidents, Commission Presidents and WG Chairs reminding them of the new deadline for triennial reports.**  
  
**ACTION MSS: Request the presentations' slides to all DPs**
  - 3.2. Election set up + dates  
The elections' procedures and dates were reviewed. No further actions
  - 3.3. WiA – ICSU Grants  
The WiA and the ICSU grants were reviewed. **No actions**
  - 3.4. Junior Members WG  
(see point 5.1)
4. *New National Members*
  - 4.1. *Individual and Junior Members Statistics*
    - **DECISION by the EC** – A JM WG should be installed and report to the EC. There will be an interim organizing committee for the Junior Member WG. Next triennium there can be elections. The WG should be established anticipating approval of the JMs at the GA.  
  
**ACTION PB** - Circulate information to EC and Division Presidents with a suggestion for names for future leadership of the WG. Draft terms of reference for the JM WG  
  
**ACTION PB** - Write to the Membership Committee and ask them to review some application cases and reinstate some Junior Members as Individual Members.
  - 4.2. *Honorary Members*
    - **DECISION by the EC** - the EC reviewed and approved the Honorary Membership applications.

**ACTION PB** - Request Honorary Member candidates supply a small (few lines) bio that provides information on what they accomplished to deserve an Honorary Membership.

5. *Proposal Amendment of Status by laws and rules (30 min)*

<i>EC Agenda</i>	<i>DP Agenda</i>
<p>6. <i>Report on the Secretariat</i></p> <p>6.1. <i>Personnel (Paris Office)</i></p> <p>6.2. <i>Data Base and web pages/services</i></p> <p><b>ACTION PB</b> - Send message to all members requesting that they complete their keywords selection and at the same time request permission to make certain data public. Explain rationale that we need the data to be inclusive.</p> <ul style="list-style-type: none"> <li>• <b>DECISION by the EC</b> - The Filemaker database to search IAU members will require that users register and create an account if he or she is not an IAU member. IAU will therefore have a list of people querying the database.</li> </ul>	<p>1. <i>Web pages – discussion and suggestions to IAU Secretariat</i></p> <p>2. <i>Division Days at the GA</i></p> <p>3. <i>Review of GA program for overlaps</i></p>

<i>EC Agenda</i>	<i>DP Agenda</i>
<p>7. <i>Financial matters</i></p> <p>7.1. <i>Accounts and budget –report on the situation</i></p> <p>7.2. <i>Triennial (2019-2021) Budget Projection</i></p> <p><b>ACTION PB</b> -_Move 10000eu from the JM meetings down; Add line to the budget: IAU Advanced Schools.</p> <ul style="list-style-type: none"> <li>• <b>Decision by the EC:</b> The EC approved the report and triennial budget projection</li> </ul>	<p><i>(continued from previous as necessary)</i></p>

<p>7.3. <i>Accounting and external auditing</i>  <i>The accountings were presented together with the outcome from the auditing (no issues to report)</i></p> <p>7.4. <i>FC Report</i>  <i>The FC Report was presented. <b>No actions</b></i></p>	
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8. OAD

8.1. Report from the SC

8.2. Report about the 3<sup>rd</sup> high- level meeting

**ACTION PB** - Remind the OAD and NRF of the face-to-face meeting date and time with the IAU President and GS (the NRF and IAU should do this each year but it hasn't happened for two years - it can take place at the GA).

8.3. Fundraising – oral report

8.4. Videoconference OAD

Kevin Govender reported on OAD activities

*Wednesday, April 18, 9:00 – 13:00*

9. Scientific Meetings and PhD Prize (GA Programme)

9.1. Symposia, FM and Division Days at the GA

9.2. Scientific Meetings 2018

**ACTION PB** - Send out reminder that all SOCs should send final scientific program to us and the Division Presidents should review for overlaps etc. This should be completed by mid-May, then we can publish this final scientific program on the webpages.

9.3. Regional Meetings 2018 oral report

9.4. Proposal for 2019 – Approval

**ACTION TL / PB** - TL communicates to the proposers whether the answer is negative or positive. Then PB prepares an announcement after all have been informed.

9.5. IAU PhD Prize 2019 – Approval

**ACTION PB** - Inform the winners of the PhD Prizes and then publish announcement late May with title of thesis, 2 lines and a photo for the announcement.

10. *Review of the Strategic Plan 2018 – Discussion and approval*

**ACTION DE**- Send final version to PB to be publicly posted (draft version explicit)

- **DECISION by the EC** - Voted and approved unanimously the strategic plan.

**RESOLUTIONS DISCUSSION:**

**ACTION PB** - Send resolutions to the Resolutions Committee (3 plus the Strategic Plan).

**ACTION for the Resolutions Committee** - Ask for the proposal of the ICRS and how they organized themselves/ verify that all bodies involved in this are aware and provide comments for discussion at the GA.

**ACTION for the Resolutions Committee** - Create a resolution for the Strategic Plan proposal.

**ACTION PB** - remove 'presumably' and 'deliberately' from 'Lemaitre' Resolution. This one could be considered a recommendation not a resolution.

11. Report by Division Presidents - oral report

11.1. Commissions and WGs review: proposals for continuation or termination

**ACTION MSS** - Request all this info from the Divisions in writing - most importantly on the WGs which will continue next triennium.

**ACTION NH and PB** - The Division F name change needs to be proposed at the GA. PB should prepare a statement and check with NH, then NH sends the proposal to PB to present to the GA

<i>EC Agenda</i>	<i>DP Agenda</i>
<p>12. IAU Publications (45min)</p> <p>12.1. Renewal of CUP contract</p> <p><b>ACTION PB</b> - CUP renewal was approved so PB needs to sign.</p> <p><b>ACTION MSS</b> - Write to Cambridge to link the Symposia pages to the IAU webpages.</p> <p>12.2. Past Symposia (report)</p> <p>12.3. GA related (Symposia, FM Transactions)</p> <p><b>12.4.</b> CUP online archive - report</p>	<p>4. Young astronomers activities</p> <p>a. Junior Member Annual Meeting ?</p>

13. Preparation for GA in Vienna (3:40 h)

13.1. EC Triennial Report - Table of Contents

13.2. Business meetings at the GA - Schedule and info

### 13.3. Report by LOC

#### **ACTIONS ABOUT THE GA**

**ACTION PB** - Send information to the LOC about the Preparatory Sessions, including the dates and times and information on the Saturday Meeting EC 101\_2.

**ACTION PB** - Write to Gerhard Hensler about the issue of the GA newspaper Editorial Board.

**ACTION PB** - Send the program of opening ceremony to Gerhard H. and LOC.

**ACTION PB** - Contact Francesca Primas and Ed Guinan to inform them of how many participants we have for the Women in Astronomy and Young Astronomer lunches. The large numbers are impractical, need to find a solution - what do they propose? Then send this information to the LOC / Gerhard H..

**ACTION RD**- transmit information on the two lunches when known to the LOC.

**ACTION PB** - Inform Gerhard H. that we need to have a regular video-conference between the Paris Office and LOC to communicate. Also they should send us a comprehensive list of who is who on LOC and their responsibilities and contact information.

**ACTION PB** - ask LOC if are they covering 140 euro difference in fee for German participants. There is currently a 400 euro fee for the German Astronomical Society.

**ACTION PB** - Speak with Gerhard H. to make sure we have a small room at our disposal for impromptu small meetings when needed.

**ACTION PB** - Circulate the resolutions to the membership at least 3 months before GA.

**ACTION MSS** - Retrieve the list of the past triennium's deceased EC members to display at the GA.

**DECISION by the EC** - PB, RKK and STP will not participate in the vote or deliberations for the selection of the next GA 2024 due to potential conflict of interest. The meeting will be chaired by the President Elect.

**ACTION EvD** - Draft a selection procedure for the GA proposer countries and place on the GA proposal instruction pages.

### 13.4. Report by DPs on GA Programme - oral report

### 13.5. Discussion

### 13.6. Visit to the Congress Centre

*Thursday, April 19, 9:00 - 13:00*

#### 14. 100 yrs matters

##### 14.1. 100 yrs WG, budget

EvD presented the plans and current budget projections. **EC concurred with these plans.**

##### 14.2. Report on the centennial book, IAU 100 video and other initiatives

**ACTION RD** - pass along comments from the EC to Jorge Rivero (IAU100 coordinator) and filmmaker Benoit – look at gender balance (too few men), add connecting text mentioning more about the importance of the IAU in fostering international collaboration. Add more geographical balance, both in individuals and telescopes.

**ACTION EC** - Provide EvD with recommendations on speakers for the IAU 100yr flagship event in April 2019 (younger, outside astronomy with wide geographical spread are desirable).

**ACTION PB / KG / JR**- Investigate ways for Individual Members to donate to the IAU and OAD.

#### 15. OAO

##### 15.1. Report from the Review recommendations

##### 15.2. Annual Plan

##### 15.3. CAP Journal & CAP Conference

##### 15.4. Videoconference OAO

**ACTION PB** - contact NAOJ to discuss establishing a Steering Committee for the OAO.

**ACTION PB** - contact OAO - include the request for them to provide us evidence of a need for this translation service.

**ACTION STP /SZE-LEUNG CHEUNG** - Regarding the translation project, inform Sze-Leung that we need a plan of who is responsible and how the material will be selected and used. Also who will monitor the usage?

- **DECISION by the EC** - Endorse the translation of CAP journals and newsletters but not the education network translation yet.

#### 16. OYA

##### 16.1. Report from the Steering Committee

**ACTION EC** - Discuss further to decide on the Director and Deputy Director for ISYA.

**ACTION ISYA** -Recommend to maintain a more comprehensive list of former

students and statistics of the career development after ISYA.

**ACTION XL AND PB** - Develop a plan that streamlines the ISYA Directors and IAU Office mutual responsibilities. Edit and distribute to Itziar Aretxaga and Kam the documents drafted by Michelle Gerbaldi.

16.2. Selection of new Vice-Director

16.3. Schools 2017-2019

## External Organizations

17. External Organizations

17.1. UNOOSA-UNESCO Dark and Quiet Skies

**ACTION PB** - Decide with UNOOSA location and date of the Conference on Dark and Quiet Skies in 2019.

17.2. COPUOS "Open Universe" initiative - oral report

18. TGF/KAVLI oral report

18.1. TGF +2018

**ACTION PB** - Invite this past 2 years TGF prize winners and inform them that if they come there could be a ceremony and this is a reason for them to come. Discuss this with Gruber.

18.2. WG on future facilities - Report

The WG will hold a focus meeting at the GA

19. GA 2024 oral report

19.1. Procedure for selection

20. Review of Actions

21. AOB